Delta-Montrose Technical College
Student Personnel Services

DMTC provides a wide variety of student services. DMTC is not a resident campus and does not provide meals or housing.

**Services and Availability**
All services are available at the DMTC campus and some are also available online.

- **Admissions** – course and program enrollment
  - On campus - Monday-Friday, year-round except for school closures
  - Online – information available any time
- **Bookstore** – sells all required books and some supplies
  - On campus – Monday-Friday, year-round with posted exceptions
- **Testing Center** – administers the TABE and TEAS tests
  - On campus – Tuesdays, year-round with additional days by appointment
- **Financial Aid** – assists with financial aid applications and processes federal, state, and some special scholarships and grants
  - On campus - Monday-Friday, year-round except for school closures
  - Online – resources available any time
- **Career Services** – career preparation and placement services
  - On campus – Monday-Friday, year-round with posted exceptions
  - Online – job postings and resources available any time
- **Orientation** – orientation for prospects, applicants, and students
  - On campus
    - Prospects and applicants Monday-Friday, year-round except for school closures
    - Students during class
  - Online – resources available any time
- **Academic Advising** – assistance in choosing a career and developing an education plan
  - On campus - Monday-Friday, year-round except for school closures
  - Online – resources available any time
- **Business Office** – assists with billing and payments, distributes financial aid checks
  - On campus - Monday-Friday, year-round except for school closures
  - Online – resources available any time
- **Disability Services** – special needs accommodations
  - On campus – on demand
- **Alumni Programs** -
  - On campus - Monday-Friday, year-round except for school closures
  - Online – resources available any time
- **Records** – maintenance of enrollment and academic records, transcripts
  - On campus - Monday-Friday, year-round except for school closures
  - Online – resources available any time
- **Parking** – student parking
  - On campus – free parking
- **Student Center** – study area, eating area, microwaves, vending machines, phone, computers
  - On campus - Monday-Friday, year-round except for school closures

**Evaluation**
Student services are evaluated twice a year through the student surveys at the end of each semester. All students enrolled in certificate programs are asked to evaluate the availability and quality of the services listed above. Each semester the results of those surveys are compiled and shared with administrators and personnel from the department. Personnel are asked to review the results, identify an area of improvement, and set a goal to make the improvement. Progress toward the goal is evaluated based on the results of the survey at the end of the next semester.